

2023-2025 NSLP Equipment Assistance Grant Application
 Division of Food and Nutrition



Section 1 – School Food Authority Information			
This SFA received grant funds in 2017-2022 for National School Lunch Program Equipment Assistance Grants: <input type="checkbox"/> No <input type="checkbox"/> Yes			
Name of School Authority (SFA)		County	
Address	City	Zip Code	
Name of Food Service Director (FSD)	Phone Number of FSD	Email Address of FSD	
Name of Grant Coordinator (GC)	Phone Number of GC	Email Address of GC	
Name of Superintendent/Director/Administrator			
Total number of sites participating under SFA’s National School Lunch Program Agreement.		SFA total amount of grant funds requested for all sites:	\$
Total number of sites SFA is applying for: (no more than five)			
Does this District or Agency have a “capitalization threshold” for equipment? <input type="checkbox"/> No – If no, NDA will assign a capitalization threshold of \$5,000. <input type="checkbox"/> Yes – If yes, what is the threshold?		Capitalization threshold:	
SFA cafeteria fund operating balance as of (enter date) _____ is:		A1\$	
SFA one-month average food service operating expense:	\$	X3 months =	A2\$
Excess net cash resources (A1 – A2):		A3\$	
Please note that SFAs with excess net cash resources <i>may</i> be ineligible for a grant.			
What amount from any of the following funding sources is available to purchase food service equipment? Check the appropriate box and enter the amount of funding below; or write “none” if no funds are available.			
Funding Source		Amount	
<input type="checkbox"/> General Fund		\$	
<input type="checkbox"/> School Breakfast		\$	
<input type="checkbox"/> Summer Food Service Programs Grant		\$	

<input type="checkbox"/> Donations	\$
<input type="checkbox"/> Meals for Needy Pupil Revenue	\$
<input type="checkbox"/> Excess Cafeteria Fund	\$
<input type="checkbox"/> Other (Describe)	\$
Reporting Requirements: The 2014 Agriculture Appropriations Act (AAA) requires states to report certain information regarding the use of AAA funds. For Nevada to meet this requirement, SFA's must complete the following items.	
The equipment requested is necessary to:	
<ul style="list-style-type: none"> Serve meals at schools that do not currently offer (check all that apply): 	
<input type="checkbox"/> Lunch	Number of Schools:
<input type="checkbox"/> Breakfast	Number of Schools:
<input type="checkbox"/> Both	Number of Schools:
<input type="checkbox"/> None of the Above	
<ul style="list-style-type: none"> Increase participation in the: 	
National School Lunch Program	<input type="checkbox"/> Yes <input type="checkbox"/> No
School Breakfast Program	<input type="checkbox"/> Yes <input type="checkbox"/> No
SFA Notes: (This section is for the SFA to add pertinent information and is not scored.)	
<p>Certification: I hereby certify that to the best of my knowledge, the information contained in this application is correct and complete; and that the enclosed documents are accepted as the basic conditions in the operation of the 2023 Equipment Assistance Grant Application process. I further certify that we will not commingle the AAA funds with other program funds, will separately track and report all income and expenditures timely, will observe all applicable state and federal procurement laws and regulations, and will submit all required reports by the specified due dates.</p> <p>*This section must be signed and dated digitally or if a wet signature in blue ink by the District or Agency official.</p>	
Signature of District / Agency Official	Date
Printed Name	Title
Telephone Number	Email Address

Assurances

The SFA agrees to comply with the requirements of the following regulations (as applicable):

GOVERNMENT-WIDE REGULATIONS

- **2 CFR Part 25:** “Universal Identifier and System for Award Management”
- **2 CFR Part 170:** “Reporting Sub-award and Executive Compensation Information”
- **2 CFR Part 175:** “Award Term for Trafficking in Persons”
- **2 CFR Part 180:** “OMB Guidelines to Agencies on Government-wide Debarment and Suspension (Non-Procurement)”
- **2 CFR Part 200:** “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”
- **2 CFR Part 400:** USDA Implementing Regulations “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards”
- **2 CFR Part 415:** USDA “General Program Administrative Regulations”
- **2 CFR Part 416:** USDA “General Program Administrative Regulations for Grants and Cooperative Agreements to State and Local Governments”
- **2 CFR Part 417:** “Non-procurement Debarment & Suspension”
- **2 CFR Part 418:** USDA “New Restrictions on Lobbying”
- **2 CFR Part 421:** “Requirements for Drug-Free Workplace (Financial Assistance)”
- **41 USC Section 22** “Interest of Member of Congress”
- Duncan Hunter National Defense Authorization Act of Fiscal Year 2009, Public Law 110- 417
- Sections 738 and 739 of the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2012 (P.L. 112-55)
- “The Federal Funding Accountability and Transparency Act (FFATA), dated September 26, 2006”

COST PRINCIPALS

- **2 CFR, Part 200:** Subpart E, Cost Principles

USDA REGULATIONS

- **7 CFR Part 15:** “Nondiscrimination”
- Freedom of Information Act (FOIA. Public access to Federal Financial Assistance records shall not be limited, except when such records must be kept confidential and would have been excepted from disclosure pursuant to the “Freedom of Information” regulation (5 U.S.C. 552)

ASSURANCE OF CIVIL RIGHTS COMPLIANCE

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d- et seq.), USDA regulations at **7 CFR Part 15**, Nondiscrimination, and Department of Justice regulations at 28 CFR Part 42, Nondiscrimination; Equal Employment Opportunity: Policies and Procedures;
- Title IX of the Education Amendments of 1972 (20 U.S.C. 1681 et seq.) and USDA regulations at **7 CFR Part 15a**, Education Programs or Activities Receiving or Benefiting from Federal Financial Assistance

- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 1681 et seq.) and USDA regulations at **7 CFR Part 15a**, Education Programs or Activities Receiving or Benefiting from Federal Financial Assistance, and Department of Justice regulations at 28 CFR Part 41, Implementation of Executive Order 12250, Nondiscrimination on the Basis of Handicap In Federally Assisted Programs; and
- Age Discrimination Act of 1975 (42 U.S.C. 6101 et seq.) The Grantee assures that it will immediately take any measures necessary to effectuate the requirements in these laws, regulations, and directives. The Grantee gives this assurance in consideration of and for the purpose of obtaining the funds provided under this agreement.
- The Americans with Disabilities Act of 1990 (ADA) prohibits discrimination on the basis of disability in employment (Title I), state & local government services (Title II), places of public accommodation and commercial facilities (Title III). (42 U.S.C. 12101-12213)

NONDISCRIMINATION STATEMENT

- In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.
- Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:
 1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
 2. fax: (202) 690-7442; or
 3. email: program.intake@usda.gov.

This institution is an equal opportunity provider.

DEPARTMENTAL REGULATIONS ON GRANTS & COOPERATIVE AGREEMENTS

The local entity will comply with the following USDA regulations:

- **7 CFR Part 3015**, Uniform Federal Assistance Regulations;
- **7 CFR Part 3016**, Uniform Administrative Requirements for Grants and Cooperative Agreements;
- **7 CFR Part 3019**, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations;

- **7 CFR Part 3051**, Audits of Institutions of Higher Education and Other Nonprofit Institutions

CONTRACTUAL PROVISIONS AND INDEMNITY

Neither the State of Nevada nor any agency thereof shall hold harmless or indemnify any institution for any liability whatsoever.

Notwithstanding any language to the contrary, no interpretation shall be allowed to find the State of Nevada, or any agency thereof, has agreed to binding arbitration, or the payment of damages or penalties upon the occurrence of a contingency. Further, the State of Nevada shall not agree to pay attorney fees and late payment penalties in the absence of a judicial order.

By signing this agreement, the representative of the Institution thereby represents that such person is duly authorized by the Institution to execute this agreement and that the Institution agrees to be bound by the terms of the agreement.

The State of Nevada, or any agency thereof, is not responsible for any Federal, State, or local tax liability that an Institution may incur as a result of participation in the CNP. The Institution shall indemnify and hold the NDA, its agents and employers, harmless from any loss, causes of action, liability, attorney's fees or claim for damages or injury to persons or property arising out of the performance of this Agreement to the extent such liability, loss, or claims are caused by the result from the negligent or intentional acts or omissions of the Institution, its agents or employees.

REQUIREMENTS FOR SPONSOR/SCHOOL FOOD AUTHORITY (SFA) PARTICIPATION IN NATIONAL SCHOOL LUNCH PROGRAM, SCHOOL BREAKFAST PROGRAM AND SPECIAL MILK PROGRAM

The Sponsor/SFA and participating schools and facilities under its jurisdiction shall comply with all provisions of **7 CFR parts 210, 215, 220, and 245**. The Sponsor/SFA further agrees to the following specific provisions, as applicable:

1. To maintain a nonprofit school food service and/ or a nonprofit milk service.
2. To observe the limitations on the use of Program revenues set forth in **7CFR 210.14a, 220.13(I) and 215.8 (d) (1)** and the limitations on any competitive school food service as set forth in **7CFR 210.11b**;

To limit its net cash resources to an amount that does not exceed three months average expenditures for its nonprofit school food service or such other amount as may be approved in accordance with **7CFR 210.19a, 220.7 (e)(1)(I) and 220.13(I)**;

3. To maintain a financial management system as prescribed in **7CFR 210.14(c), 220.13(I) and 215.7(d)(6)**;
4. To comply with the requirements of the USDA regulations regarding financial management (**7CFR 3015**);
5. Maintain final administrative and management responsibility for the after school snack care program including site(s);
6. To serve meals and supplements (snacks), which meet the minimum requirements prescribed in **7 CFR 210.10, 210.10a, 220.8, and 220.8a**;
7. For pricing programs, to price meals and supplements (snacks) as a unit;
8. To serve Program meals, milk and supplements (snacks) free or at a reduced price to all children who are determined by the Sponsor/SFA to be eligible for such meals under **7CFR 245**;
9. To serve Program meals, milk and supplements (snacks) free or at a reduced price to all children who are determined by the Sponsor/SFA to be eligible for such meals under **7CFR 245**;
10. If charging for meals or supplements (snacks), the charge for a reduced-price breakfast shall not

exceed 30 cents, the charge for a reduced price lunch shall not exceed 40 cents and the charge for a reduced price supplement (snack) shall not exceed 15 cents;

11. To claim reimbursement at the assigned rates only for reimbursable meals and supplements (snacks) served to eligible children. Agree that the Sponsor/SFA authority official signing the claim shall be responsible for reviewing and analyzing meal and milk counts to ensure accuracy as specified in **7CFR 210.8, 220.11 and 215.11**;
12. To count the number of free, reduced price and paid reimbursable Program meals at the point of service, as approved by the State Agency;
13. To submit Claims for Reimbursement in accordance with **7CFR 210.8, 220.11, 215.9 and 215.11**;
14. To comply with USDA requirements regarding nondiscrimination;
15. To make no discrimination against any child because of his or her eligibility for free or reduced-price meals, milk or supplements (snacks) in accordance with the Free and Reduced Price Policy Statement attached hereto;
16. To accept and use donated foods, in as large quantities as may be efficiently utilized, as offered under provisions of **7CFR 250**;
17. To maintain, in the storage, preparation and service of food and milk, proper sanitation and health standards in conformance with all applicable State and local laws and regulations;
18. To maintain necessary facilities for storing, preparing and serving food and milk;
19. Upon request, to make all accounts and records pertaining to Programs available to the State Agency and to USDA Food and Nutrition Service, for audit or review, at a reasonable time and place in accordance with **7CFR 210.9(b)(17)(19), 220.7(e)(13) and 215.8(d)(7)**;
20. To maintain files of currently approved and denied free and reduced-price applications and direct certification documentation. If the applications and direct certification documentation are maintained at the Sponsor/SFA level, they shall be readily retrievable by school or site; and
21. To retain the individual applications for free milk and/or free and reduced price lunches and supplements (snacks) submitted by families for a period of 3 years after the end of the fiscal year to which they pertain except that, if audit findings have not been resolved, the records shall be retained beyond the 3 year period as long as required for the resolution of the issues raised by the audit.

The covenants and agreements herein contained shall inure to the benefit of and be binding upon the parties hereto and their respective successors, transferees, and assignees.

I hereby certify that all the information submitted in this packet is true and correct. I understand that this information is being given in connection with the receipt of federal funds; that the NDA or the USDA may, for cause, verify information; and that deliberate misrepresentation will subject me to prosecution under applicable state and federal criminal statutes.

Signatures (All are required.)

Name of School District

Signature; Designated Official

Name Title (Please type or print)

Date

Signature; School Food Service Director

Name Title (Please type or print)

Date

Email Grant Application to:
Nevada Department of Agriculture (NDA)
Division of Food and Nutrition
To: fnd@agri.nv.gov
AND
m.jensby@agri.nv.gov
Subject: 2023 NSLPE Grant (SFA Name)

2023-2025 NSLP Equipment Assistance Grant Application
 Division of Food and Nutrition



Section 2 – Site Information

Complete this form for each site requesting equipment.
 SFAs can apply for up to \$20,000 per site for no more than 5 sites.

Name of School Food Authority (SFA)		
Name of Site		
Address	City	Zip Code
Total funds requested for this site: \$		
This site participates in: <input type="checkbox"/> National School Lunch Program (NSLP) <input type="checkbox"/> School Breakfast Program (SBP)		
A. Total number of students enrolled at this site on October 31, 2023:	A1:	
B. Enter the number of operating days in October 2023:	B1:	
C. Enter total of a A1 multiplied by B1 (represents total possible meals)	C1:	
As a result of purchasing the requested equipment, the SFA anticipates that participation in the National School Lunch program will increase by*: <i>*Enter an estimated percentage by which you believe participation will increase because of the equipment purchases.</i>		
As a result of purchasing the requested equipment, the SFA anticipates that participation in the school breakfast program will increase by: <i>*Enter an estimated percentage by which you believe participation will increase because of the equipment purchases.</i>		
Based on the increase in participation, the SFA anticipates that the number of the students affected will be:		
Use this space to provide information that demonstrates this site’s need for equipment (attach additional pages as needed):		

Section 3 – Site Level Equipment Request List

Complete this form for each site. Please note that SFAs can apply for up to \$20,000 per site for no more than 5 sites. From the equipment budget in section 4, identify which pieces will be placed in this school, indicate if the equipment is new to the school, replaces an existing piece of equipment, or is needed to repair an existing piece of equipment. If replacing an existing piece of equipment, indicate the age of the equipment and if the current equipment is unrepairable, limits participation, and/or is outdated/worn/inoperable.

SFA Name			Address		
Site Name			Address		
Equipment being purchased or repaired	Requested number of units	Total requested cost	This equipment is	Current equipment	NDA use only
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation	<input type="checkbox"/> Approved <input type="checkbox"/> Denied

			<input type="checkbox"/> For Renovation	<input type="checkbox"/> Outdated/Worn	
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
		\$	<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> For Renovation	<input type="checkbox"/> Unrepairable <input type="checkbox"/> Limits Participation <input type="checkbox"/> Outdated/Worn	<input type="checkbox"/> Approved <input type="checkbox"/> Denied
NDA Use Only – Approved by:				Date:	Total Site Approved for Site:

Section 4 – Equipment Budget and Need

Complete this form for each equipment item.

Use this form to identify the equipment items that the SFA proposes to purchase at one or more sites. Complete as many copies of this form as is necessary to include all items of equipment.

Name of School Food Authority (SFA)

Equipment Item Name/Brief Description:	This equipment will be housed at the central kitchen or at a site that prepares for multiple sites: <input type="checkbox"/> No <input type="checkbox"/> Yes	<input type="checkbox"/> Equipment is New <input type="checkbox"/> Equipment is Used
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What is the unit cost of this equipment? (Enter as whole dollars, include installation, tax, and shipping) \$	Quantity of units requested:	Equipment Total (Unit Cost X Quantity) \$
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Number of schools benefitting from this equipment:		This cost is based on: <input type="checkbox"/> Three price quotes (must be submitted with application)
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This equipment supports efforts to (check all that apply):

- Expand participation
- Increases the variety of entrée choices
- Increases storage and decreasing frequency of deliveries
- Provides meals to more sites
- Implements strategies for adopting smarter lunchrooms (appeals to student population, promotes healthier choices, faster/additional lunch lines, etc.)
- Replaces outdated/worn equipment
- If this equipment is a vending machine, check here to acknowledge that grant funds may be used to purchase a vending machine only if it distributes reimbursable meals
- Other: _____

Impact nutritional quality, serve healthier meals, and meet nutritional standards

- Provides fresh fruit and/or vegetables at Lunch Breakfast
- Replaces outdated/worn equipment
- Enables scratch cooking
- Replaces fried with steamed/baked/grilled foods
- Other: _____

Improve food safety

- Maintains proper temperature
- Decreases cross-contamination risks
- Improves sanitation
- Replaces outdated/worn equipment
- Other: _____

- Improve energy efficiency**
- Replaces outdated/worn equipment
- Other: _____

Using the space below, explain why this equipment is necessary in order to support the efforts above, specifically provide a detailed and documented explanation for each item, noting especially how the equipment will impact nutritional quality, serve healthier meals, and meet nutritional standards, see section D of the scoring criteria for examples and additional information.

NDA Use Only	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Approved by:	Date:
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